

**BOARD OF NURSING  
MEETING MINUTES  
JUNE 7, 2012**

**PRESENT:** Julie Ellis, Maria Joseph, Rachelle Lancaster, Julia Nelson, Lillian Nolan, Carol Ott, Lou Ann Weix

**EXCUSED:** Kay Coppens, Gretchen Lowe

**STAFF:** Dan Williams, Executive Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

**GUESTS:** Judy Warmuth, Wisconsin Hospital Association (WHA); Steven Rush, Elizabeth Markham, Jackie Graetz, and Chris Montagnino, Herzing University; Michelle DeBose; Julie Luetschwager, Marian University; Linda Krueger, Chippewa Valley Technical College; Gina Dennik-Champion and Burt Wagner, Wisconsin Nurses Association (WNA); Dennis Majeskie, Johnson & Johnson; Debra Dahlke, Wisconsin Association of Nurse Anesthetists (WIANA); Karen Gralton, Children's Hospital of Wisconsin/WNA; Gina Bryant; Tim Heyse, Wisconsin Association of Clinical Nurse Specialists (WIACNS)

**CALL TO ORDER**

Lou Ann Weix, Chair, called the meeting to order at 8:58 a.m. A quorum of seven (7) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- Item "I" (open session) **CHANGE** the title of this agenda item to read: "Status Update by Colleen Baird as to the ~~Research~~ Methods Found for Conveying Information About the NCSBN Social Media Policy"
- Item "N" (open session) Under the agenda item titled "(N) Items Received After Printing of the Agenda; 7) Status of Statutes and Administrative Rules" **ADD**:
  - a) Adoption of Clearinghouse Rule 12-004 Amending Wis. Admin. Code N3
- Item "R-2" (closed session) **REMOVE** the agenda item titled "R. Application Review; 2) 1:00 P.M. APPEARANCE: Anita M. Johnson – LPN Re-Registration Applicant"

**MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to approve the agenda of June 7, 2012 as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**Amendments to the Minutes:**

- Page 1 of the Minutes: Correct the date provided in the motion appearing under the header titled "Approval of Agenda" as follows:
  - "Julia Nelson moved, seconded by Maria Joseph, to approve the agenda of ~~May 3 March 22~~, 2012 as amended. Motion carried unanimously."
- Page 4 of the Minutes: At the top of the page under the header titled "Speaking Engagement(s), Travel, or Public Relation Request(s); Consideration of Attendance: 2012 NCSBN NCLEX Conference-September 24, 2012-Boston, Massachusetts" correct the related motion to read as outlined below:

- "... to authorize Julie Ellis to attend the 2012 NCSBN NCLEX Conference-September 24, 2012-Boston, Massachusetts, dependent upon reimbursement from NCSBN ~~NCBSN~~. Motion carried unanimously.

**MOTION:** Carol Ott moved, seconded by Lillian Nolan, to approve the minutes of May 3, 2012 as amended. Motion carried unanimously.

### **ADMINISTRATIVE MATTERS**

Dan Williams reported to the Board regarding the following administrative matters:

- The Board was addressed regarding an article appearing in the Wisconsin State Journal regarding recent changes to the Department's complaint screening policy. He indicated that the Division of Enforcement will be presenting the new complaint screening policy to the Board at a future meeting.
- 2011 Wisconsin Act 120 (formerly 2011 Senate Bill 357), relating to applying a service member's military education, training, or other experience for purposes of satisfying certain requirements for a professional credential, became effective as of June 1, 2012. The Board was informed that review of, or questions arising from, applications submitted under the pretense of military service, training, or experience will be primarily reviewed by Rachelle Lancaster in her role as credentialing liaison.
- An update was provided to the Board regarding its meeting scheduling for 2013 and considered measures for establishing more consistent meeting dates throughout the year.

### **BOARD APPOINTMENT OF MONITORING LIAISON**

Dan Williams informed the Board that Kay Coppens will be taking a leave from the Board due family health issues, and indicated that the Board may need to appoint a new monitoring liaison to fill in during her absence. Julia Nelson, Alternate Monitoring Liaison, will act as the primary contact for the Department Monitor until Kay Coppens indicates that she can reassume her duties.

### **BOARD MEMBER SCREENING PANEL ROTATION APPOINTMENTS FOR 2013**

- January – June 2013
- July – December 2013

Lou Ann Weix asked the Board to defer this item to allow more time for new members to assimilate to the screening process.

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to defer deliberation of the Screening Panel Rotation appointments for 2013 until the July 2012 meeting. Motion carried unanimously.

### **LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

#### **1) 9:15 A.M. APPEARANCE: Gina Dennik-Champion, Wisconsin Nurses Association – Presentation of WNA Legislative Proposal for Changes to Chapter 441, Wis. Stats.**

Gina Dennik-Champion and Burt Wagner, WNA, appeared before the Board to present a proposal for changes to Chapter 441, Wis. Stats., and requested the Board's support of this legislative pursuit.

Burt Wagner and Gina Dennik-Champion reviewed the intent of the WNA's proposed changes to Chapter 441. Burt Wagner informed the Board of a meeting he attended with Gina Dennik-Champion, WNA and Greg

Gasper, Executive Assistant – Safety and Professional Services. The Board considered this legislative proposal and invited comments from the audience.

Gina Bryant; Mary Mesker; Tim Heise; Karen Gralton, Children's Hospital of Wisconsin/WNA; and Debra Dahlke, WIANA provided comments in general support of the legislation proposed by the WNA. Judy Warmuth, WHA, provided comments to the Board indicating that her organization has not shared this proposed legislation to its membership but surmised that the WHA will take a neutral position.

The Board discussed concerns regarding the risk of current practitioners becoming disenfranchised as a result of the proposed legislation and expressed interest in identifying how funds generated by this legislation will be allocated. The Board suggested that the Practice Committee should work in conjunction with the WNA with respect to this legislation.

**MOTION:** Rachelle Lancaster moved, seconded by Lillian Nolan, that the Chair submit a letter of support to Wisconsin Nurses Association, on behalf of the Board, for proposed changes to Chapter 441, Wis. Stats., regarding title practice for Advance Practice Registered Nurses, and establishment of a separate licensure category. The Board looks forward to future discussion regarding the Department of Safety and Professional Services budget, administrative rule writing, and the consensus model. Motion carried unanimously.

#### **STATUS OF THE ESTABLISHMENT OF A DISCIPLINARY GUIDELINES RELATING TO FAILURE TO RENEW LICENSURE ON A TIMELY BASIS**

Colleen Baird provided an update to the Board regarding the development status of disciplinary guidelines for practicing nurses who fail to renew their licenses in a timely fashion. She indicated that the criteria is still under development. She indicated that she is waiting to receive the disciplinary data collected by the Wisconsin Nurses Association so that this information can be considered in the drafting of the disciplinary guideline.

#### **STATUS UPDATE BY COLLEEN BAIRD AS TO THE METHODS FOUND FOR CONVEYING INFORMATION ABOUT THE NCSBN SOCIAL MEDIA POLICY**

Colleen Baird provided an update to the Board as to the status of her research regarding methods for conveying information about the NCSBN social media policy. She informed the Board that she has drafted a position paper relating to social media issues and would provide links to the NCSBN social media policy and other relevant information. She has submitted it to Department General Counsel for review, and a determination is to be made about whether this document will require Governor's Office of Regulatory Compliance (GORC) review.

#### **SPEAKING ENGAGEMENT(S), TRAVEL, OR PUBLIC RELATION REQUEST(S)**

##### **1) Consideration of Attendance at the 2012 National Council of State Boards of Nursing (NCSBN) Annual Meeting – August 8-10, 2012 – Dallas Texas**

The Board considered whether to attend the NCSBN Annual meeting.

**MOTION:** Maria Joseph moved, seconded by Lillian Nolan, to designate Rachelle Lancaster and Julia Nelson, with Carol Ott as an alternate, as the Board's representative to attend the 2012 NCSBN Annual meeting. Motion carried unanimously.

## REPORT OF EDUCATION AND LICENSURE COMMITTEE

The Board reviewed actions taken by the Education and Licensure Committee and considered adoption of these recommendations.

### **Bryant and Stratton College**

#### ***1) Review of First Semester Syllabi for Math 103, COMM 150, ENGL 101, CHEM 101 and BIOL 101***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend approval of the First Semester Syllabi, submitted by Bryant and Stratton College, for Math 103, COMM 150, ENGL 101, CHEM 101 and BIOL 101. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Maria Joseph, to accept the recommendation for approval of the First Semester Syllabi, submitted by Bryant and Stratton College, for Math 103, COMM 150, ENGL 101, CHEM 101 and BIOL 101. Motion carried unanimously.

#### ***2) Review of Bryant and Stratton College Associate Degree in Nursing (ADN) to Bachelor of Science Degree in Nursing (BSN) Transition Plan***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend denial of Bryant and Stratton College Associate Degree in Nursing (ADN) to Bachelor of Science Degree in Nursing (BSN) transition plan, and to accept the recommendations of preparing an interim progress report with a follow-up site visit, to occur at a mutually agreed upon time, and to deny admission of students to the newly proposed BSN program for the fall semester. Admissions would be initiated after a successful site visit. Motion carried unanimously.

**BOARD MOTION:** Maria Joseph moved, seconded by Julia Nelson, to accept the recommendation for denial of Bryant and Stratton College Associate Degree in Nursing (ADN) to Bachelor of Science Degree in Nursing (BSN) transition plan, and to accept the recommendations of preparing an interim progress report with a follow-up site visit, to occur at a mutually agreed upon time, and to deny admission of students to the newly proposed BSN program for the fall semester. Admissions would be initiated after a successful site visit. Motion carried unanimously.

#### ***3) Review of Bryant and Stratton College Revised Over-enrollment Report***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend approval of the Bryant and Stratton College revised over-enrollment report. Motion carried unanimously.

**BOARD MOTION:** Maria Joseph moved, seconded by Julie Ellis, to accept the recommendation for approval of the Bryant and Stratton College revised over-enrollment report. Motion carried unanimously.

**Herzing University**

***1) Review of Proposed Changes to Herzing University (System Wide) Admission Criteria***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend approval of the proposed Herzing University system-wide admission criteria. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Julia Nelson, to accept the recommendation for approval of the proposed Herzing University system-wide admission criteria. Motion carried unanimously.

***2) Brookfield/Kenosha: Review of Progress Report Including Job Descriptions and Organizational Chart***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend approval of the Herzing University – Brookfield/Kenosha progress report to include job descriptions and organizational charts. Motion carried unanimously.

**BOARD MOTION:** Lillian Nolan moved, seconded by Maria Joseph, to accept the recommendation for approval of the Herzing University – Brookfield/Kenosha progress report to including job descriptions and organizational charts. Motion carried unanimously.

**Lac Courte Oreilles Ojibwe Community College**

***1) Review of Fourth Semester Syllabi for NSG 210, NSG 211-1/NSG 211-2, NSG 212, NSG 213-1/NSG 213-2 and NSG 214***

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend approval of the fourth semester syllabi submitted by Lac Courte Oreilles Ojibwe Community College for NSG 210, NSG 211-1/NSG 211-2, NSG 212, NSG 213-1/NSG 213-2 and NSG 214. Motion carried unanimously.

**BOARD MOTION:** Carol Ott moved, seconded by Lillian Nolan, to accept the recommendation for approval of the fourth semester syllabi submitted by Lac Courte Oreilles Ojibwe Community College for NSG 210, NSG 211-1/NSG 211-2, NSG 212, NSG 213-1/NSG 213-2 and NSG 214. Motion carried unanimously.

**Review of Quarter 1, 2012 NCLEX Pass Rate Data**

**COMMITTEE MOTION:** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend approval of the Quarter 1, 2012 NCLEX pass rate report as distributed. Motion carried unanimously.

**BOARD MOTION:** Julia Nelson moved, seconded by Julie Ellis, to accept the recommendation for approval of the Quarter 1, 2012 NCLEX pass rate report as distributed. Motion carried unanimously.

**NCLEX Pass Rate Evaluation Methods in Wisconsin**

***COMMITTEE MOTION:*** Rachelle Lancaster moved, seconded by Kay Coppens, to recommend drafting of a scope statement, amending Wis. Admin. Code N1, relating to education, with presentation at the July 2012 meeting. Motion carried unanimously.

**BOARD MOTION:** Lillian Nolan moved, seconded by Carol Ott, to accept the recommendation for drafting of a scope statement, amending Wis. Admin. Code N1, relating to education, with presentation at the July 2012 meeting. Motion carried unanimously.

**REPORT OF PRACTICE COMMITTEE**

**1) Update Regarding the Status of the Propofol Ad Hoc Committee**

Julia Nelson, Chair of the Practice Committee, reported to the Board regarding the status of the Ad Hoc Committee regarding the status of this project. She indicated that the Committee is in collection mode and is researching information regarding administration of Propofol in other jurisdictions. The Ad Hoc Committee is also working to identify the settings in which Propofol is being used. Judy Warmuth, WHA, provided comments to the Board during the course of this discussion.

**ITEMS RECEIVED AFTER PRINTING OF THE AGENDA**

- 1) Introductions, Announcements and Recognition – *None*
- 2) Presentations of Petition(s) for Summary Suspension – *None*
- 3) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s) – *None*
- 4) Presentation of Proposed Final Decision and Order(s) – *None*
- 5) Informational Item(s) – *None*
- 6) DOE Matters – *None*
- 7) **Status of Statute and Administrative Rule Matters**
  - a) *Adoption of Clearinghouse Rule 12-004 Amending Wis. Admin. Code N3*

Sharon Henes, Paralegal, joined the meeting, distributed a copy of the Board's rule draft amending Wis. Admin. Code N3, relating to endorsement, and informed the Board that this rule is ready for adoption. She indicated that should the Board adopt this rule at this meeting; the anticipated date of effect will be August 1, 2012. Colleen Baird and Sharon Henes will draft an informational statement explaining the impact of this rule change.

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to adopt clearinghouse rule 12-004. The Board recognized the hard work of Sharon Henes, Paralegal, for her outstanding efforts in terms of development and pursuit of amendments to this administrative rule. Motion carried unanimously.

- 8) Education and Examination Matters – *None*
- 9) Credentialing Matters – *None*
- 10) Practice Questions/Issues – *None*
- 11) Legislation/Administrative Rule Matters – *None*
- 12) Liaison Report(s) – *None*
- 13) Speaking Engagement(s), Travel, or Public Relation Request(s) – *None*

**CLOSED SESSION**

**MOTION:** Julie Ellis moved, seconded by Julia Nelson, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Julie Ellis-yes; Maria Joseph-yes; Rachelle Lancaster-yes; Julia Nelson-yes; Lillian Nolan-yes; Carol Ott-yes; and Lou Ann Weix-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:25 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Lillian Nolan moved, seconded by Maria Joseph, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:16 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION  
IF VOTING IS APPROPRIATE**

**MOTION:** Lillian Nolan moved, seconded by Maria Joseph, to reaffirm all motions made in closed session. Motion carried unanimously.

**DELIBERATION ON PROPOSED FINAL DECISIONS AND ORDERS**

**1) Gary Stromberg, R.N., Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0100, Division of Enforcement (DOE) Case # 11 NUR 109**

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, with variance, in the matter of disciplinary proceedings against Gary Stromberg, R.N., Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0100, Division of Enforcement (DOE) Case # 11 NUR 109, and to designate Carol Ott to review and approve the variance once drafted. Motion carried. Recused: Lou Ann Weix

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to deny the respondent's motion for an extension of time for filing of objections to the proposed decision in the matter of disciplinary proceedings against Gary Stromberg, R.N., Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0100, Division of Enforcement (DOE) Case # 11 NUR 109. Reason for Denial: Based on prior conduct during the disciplinary proceedings. Motion carried. Recused: Lou Ann Weix

*(Lou Ann Weix recused herself for deliberation and voting in the matter of disciplinary proceedings against Gary Stromberg, R.N., Respondent – Division of Hearings and Appeals (DHA) Case # SPS-11-0100, Division of Enforcement (DOE) Case # 11 NUR 109. In the absence of Lou Ann Weix, Chair, Julia Nelson, Secretary, conducted the meeting.)*

## APPLICATION REVIEW

### 1) 12:15 P.M. APPEARANCE: Carly M. Robbins – RN Examination Applicant

Carly Robbins appeared before the Board in support of her application for RN licensure by examination.

**MOTION:** Rachelle Lancaster moved, seconded by Carol Ott, to grant a registered nurse license to Carly M. Robbins, once all application requirements are met. Motion carried unanimously.

## DELIBERATION ON MONITORING MATTERS

### 1) 1:45 P.M. APPEARANCE: Connie Rickert, R.N. – Requesting Full Licensure

Connie Rickert, R.N., appeared before the Board in support of her request for full licensure.

**MOTION:** Julia Nelson moved, seconded by Carol Ott, to grant the request of Connie Rickert, R.N. for full licensure. Motion carried unanimously.

### 2) Wendy Aguirre, R.N. – Requesting Full Licensure

**MOTION:** Rachelle Lancaster moved to deny the request of Wendy Aguirre, R.N., for full licensure and to request that the respondent submit 2 years of work reports. **Reason for Denial:** Failure to comply with the Board Order. Motion failed due to lack of a second.

**MOTION:** Julie Ellis moved to deny the request of Wendy Aguirre, R.N., for full licensure, but to accept the request for modification of the restrictions in paragraph 2(c) of the Board Order dated March 24, 2011, to allow Ms. Aguirre to work through one (1) agency or pool at one (1) facility. **Reason for Denial:** Failure to comply with the Board Order. Motion failed due to lack of a second.

**MOTION:** Lillian Nolan moved, seconded by Carol Ott, to approve the request of Wendy Aguirre, R.N., for full licensure. Motion failed. In Favor: 3; Opposed: 4

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson to deny the request of Wendy Aguirre, R.N., for full licensure and any modification, and to request that the respondent submit two (2) years of work reports. **Reason for Denial:** Failure to comply with the Board Order. Motion carried unanimously.

### 3) Benjamin Dahms, R.N. – Requesting Full Licensure

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to grant the request of Benjamin Dahms, R.N., for full licensure. Motion carried unanimously.

### 4) Judy Jurgilanis, R.N. – Requesting Full Licensure

**MOTION:** Julie Ellis moved, seconded by Maria Joseph, to grant the request of Judy Jurgilanis, R.N., for full licensure. Motion carried unanimously.



5) **Jessica Maki, R.N. – Requesting Reinstatement of License**

**MOTION:** Julia Nelson moved, seconded by Rachelle Lancaster, to grant the request of Jessica Maki, R.N., for reinstatement of licensure subject to a five year standard impairment Order and with an immediate stay of suspension. Motion carried unanimously.

6) **Cynthia Meyer, R.N. – Requesting Reinstatement of License**

**MOTION:** Julia Nelson moved, seconded by Carol Ott, to deny the request of Cynthia Meyer, R.N. for reinstatement. **Reason for Denial:** Currently subject to an Order in Louisiana and has not fulfilled the components. Motion carried unanimously.

7) **Anna Quintana , R.N. – Requesting Full Licensure**

**MOTION:** Carol Ott moved, seconded by Maria Joseph, to grant the request of Anna Quintana, R.N., for full licensure. Motion carried unanimously.

8) **Melissa Anderson, R.N. – Requesting Modification**

**MOTION:** Julia Nelson moved, seconded by Maria Joseph, to grant the request of Melissa Anderson, R.N., for termination of therapy requirements per the recommendation of her therapist. Motion carried unanimously.

9) **Denise Denton, R.N. – Requesting Modification**

**MOTION:** Julie Ellis moved, seconded by Carol Ott, to deny the request of Denise Denton, R.N., for termination of drug screening requirements. **Reason for Denial:** Insufficient time under Board Order. Motion carried unanimously.

10) **Vivian Ericson, R.N. – Requesting Modification**

**MOTION:** Lillian Nolan moved, seconded by Maria Joseph, to grant the request of Vivian Ericson, R.N. for reduction in the frequency of drug screens to twenty-eight (28) per year with one (1) annual hair test. Motion carried unanimously.

11) **Angela Hanaman , R.N. – Consideration for Violation of Board's Order**

**MOTION:** Julie Ellis moved, seconded by Julia Nelson, to suspend the license of Angela Hanaman, R.N. **Reason for Denial:** Failure to comply with Board Order. Motion carried unanimously.

12) **Larisa Klein, R.N. – Requesting Modification or Full Licensure**

**MOTION:** Julia Nelson moved, seconded by Carol Ott, to deny the request of Larisa Klein, R.N., for full licensure and any modifications. **Reason for Denial:** Insufficient time under Board Order. Motion carried unanimously.

**13) Annette Malcomson, R.N. – Requesting Modification**

**MOTION:** Carol Ott, moved, seconded by Julie Ellis, to grant the request of Annette Malcomson, R.N., for a reduction in the frequency of drug screens to twenty-eight (28) per year with one (1) annual hair test. Motion carried unanimously.

**14) Ann Stanton, R.N. – Requesting Modification**

**MOTION:** Maria Joseph moved, seconded by Rachelle Lancaster, to grant the request of Ann Stanton, R.N. for a reduction in the frequency of drug screens to twenty-eight (28) per year with one (1) annual hair test. Motion carried unanimously.

**DELIBERATION ON ORDERS FIXING COSTS**

- 1) Janet C. Ast, R.N. (ORDER0001329)
- 2) Loretta J. Hill, L.P.N. (ORDER0001385)
- 3) Lori A. Pettula, R.N. (ORDER0001440)
- 4) Melody K. Schneider, R.N. (ORER0001386)
- 5) Patti A. Seidlaster, R.N. (ORDER0000741)

**MOTION:** Rachelle Lancaster moved, seconded by Julia Nelson, to accept the Order Fixing Costs in the matter of the individuals listed as identified above. Motion carried unanimously.

**DIVISION OF ENFORCEMENT**

**Case Status Report**

The Board received a report outlining its pending enforcement cases.

**Case Closings**

- 1) 12 NUR 216 – Insufficient Evidence
- 2) 12 NUR 051 – Prosecutorial Discretion (P1)
- 3) 12 NUR 221 – Insufficient Evidence
- 4) 12 NUR 034 – Insufficient Evidence
- 5) 12 NUR 137 – Prosecutorial Discretion (P7)
- 6) 12 NUR 238 – Prosecutorial Discretion (P5-Flag)

**MOTION:** Julia Nelson moved, seconded by Carol Ott, to close the cases listed as identified above. Motion carried unanimously.

**MOTION:** Rachelle Lancaster moved, seconded by Lillian Nolan, not to close case # 11 NUR 303 and to refer this matter to the Division of Enforcement for follow-up. Motion carried unanimously.

**DELIBERATION ON ISSUANCE OF ADMINISTRATIVE WARNINGS**

- 1) 10 NUR 469
- 2) 11 NUR 141
- 3) 11 NUR 436
- 4) 12 NUR 105
- 5) 12 NUR 146

**MOTION:** Rachelle Lancaster moved, seconded by Maria Joseph, to issue administrative warnings in the matter of the case numbers 10 NUR 469, 11 NUR 141, 12 NUR 105, and 12 NUR 146. Motion carried unanimously.

**MOTION:** Julia Nelson moved, seconded by Maria Joseph, to defer deliberation of the administrative warning in the matter of case number 11 NUR 436. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS AND FINAL DECISIONS AND ORDERS**

- 1) Christine A. Bayer, R.N. (12 NUR 172)
- 2) Teddy B. Bigcas, R.N. (12 NUR 103)
- 3) Lona J. Bremer, R.N. (11 NUR 517)
- 4) Margaret S. Champion, R.N. (11 NUR 032)
- 5) Samantha S. Connaughty, R.N. (11 NUR 586)
- 6) Belinda Douglas, L.P.N. (11 NUR 160)
- 7) Denise D. Hayes, R.N. (11 NUR 632)
- 8) Judith D. Kingsley, R.N. (11 NUR 643)
- 9) Lori A. McCool, R.N. (12 NUR 053)
- 10) Beth A. Schumacher, R.N. (10 NUR 577)
- 11) Lutrice L. Strong, L.P.N. (11 NUR 037)
- 12) Mary J. Trunnell, R.N. (11 NUR 648)
- 13) Julie A. Willman, L.P.N. (12 NUR 108)
- 14) Judy L. Zimmerman, R.N. (11 NUR 577)

**MOTION:** Julia Nelson moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against the individuals listed above. Motion carried unanimously.

**DELIBERATION OF ITEMS RECEIVED AFTER PRINTING OF THE AGENDA**

- 1) Application Issues and/or Reviews – *None*
- 2) Professional Assistance Procedure (PAP) – *None*
- 3) Monitoring Matters – *None*
- 4) Proposed Stipulations, Final Decisions and Orders
- 5) Administrative Warnings – *None*
- 6) Review of Administrative Warning – *None*
- 7) Orders Fixing Costs/Matters Related to Costs – *None*
- 8) Proposed Final Decisions and Orders – *None*
- 9) Petitions for Summary Suspension – *None*
- 10) Petitions for Re-hearings – *None*
- 11) Examination Issues – *None*
- 12) Credential Issues – *None*
- 13) Appearances from Requests Received or Renewed – *None*

14) Motions – *None*

**DISCUSSION OF BOARD MEETING PROCESS (TIME ALLOCATION, AGENDA ITEMS)**

**1) Discussion of Lunch Orders for 2012**

The Board discussed how to handle lunch orders from month to month. Kimberly Wood will work with the Board to arrange catered lunches going forward.

Lou Ann Weix announced her resignation from the Board. The Board recognized Lou Ann Weix for her service and dedication to the Board.

**ADJOURNMENT**

**MOTION:** Julie Ellis moved, seconded by Rachelle Lancaster, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:30 p.m.